

Regular Board Meeting
Meeting Minutes
1/23/2023

Present: Director Correll, Director Sainsbury, Director Waller, Director Adams, Tim Payne

1. Call to Order

Director Adams called the meeting to order at 6:00 pm.

2. Flag Salute

Director Adams asked all present to stand for the flag salute.

3. Public Comments

There was no one signed in to speak to the board.

4. Changes or Additions to the Agenda

A motion was made by Director Correll to add Item #6.f Legislative Update. Director Waller seconded the motion. Vote was unanimous, motion carried.

5. Action Items

a. Consent Agenda

A motion to approve the Consent Agenda was made by Director Sainsbury. Director Waller seconded the motion. Vote was unanimous, motion carried.

i. Approve Minutes from 12/19/2022 Meeting

ii. Hires

1. Mike Crowder, EMS Head Wrestling Coach
2. Mac Laird, EMS Assistant Wrestling Coach
3. Nancy Krebs, 4.5 Hr Bus Monitor for Route #9

4. Maria Salas, 3 Hr Bus Monitor for Route #25
5. Lacey Gustin, 2 Hr Custodian at Grant
6. Amanda Owens, 7th Grade Head Fastpitch Coach

iii. **Superintendent Accepted Resignations/Retirements**

1. Heather Wood, Key Club Advisor effective 6/1/23, accepted 1/4/23
2. Michelle Derr, Key Club Advisor effective 6/1/23, accepted 1/4/23
3. Karen Garcia, Bilingual Para at EMS, effective 1/11/23, accepted 1/5/23
4. Roger Cobb, 4th Grade Teacher at Columbia Ridge, effective 8/31/23, accepted 1/9/23

iv. **Surplus Items**

v. **Renewal of the District Firewall and Content Filtering**

vi. **Second Reading Policy/Procedure**

1220 Board Officers

1225 School Director Legislative Program

1610 Conflicts of Interest

vii. **Payroll & Accounts Payable**

b. **Resolution 2022-2023-4 \$5,000 Contribution to Wahkiakum School District's Lawsuit**

Wahkiakum School District's lawsuit against the State would benefit Ephrata School District if it successfully secures a court ruling that Article IX, section 1 of the Washington State Constitution requires the State to amply fund the education facilities that a school district such as ours needs to safely educate our students and fulfill our central purpose of safely educating our students. A motion to approve Resolution 2022-2023-4 to contribute \$5,000 to Wahkiakum School District's lawsuit was made by Director Waller. Director Sainsbury seconded the motion. Vote was unanimous, motion carried.

c. **Consider Food Service Purchase**

Alain Black, Food Service Director, would like board approval to purchase a new dishwasher for Columbia Ridge. The original plan was to re-install the current dishwasher during construction. The old unit will not work in the new kitchen. She is currently working on getting three (3) quotes but with the time constraint, she needs to move quickly on ordering once she has them. The purchase would not exceed \$27,000, and the quotes will be shared with the board at the next meeting. Director Sainsbury made a motion to approve the purchase of a

new dishwasher for Columbia Ridge, with the understanding that the purchase will not exceed \$27,000. Director Correll seconded the motion. Vote was unanimous, motion carried.

d. Approve Out of State Travel

Sharon Scellick, Federal Programs and Curriculum Director, is requesting approval for out of state travel to Atlanta, GA for the National Science Teaching Association National Conference. Grades K-4, 5-6, and 6-8 bands will all be represented at this conference and we hope attendance will inform our work going forward. Teachers will have a rich experience, delve into current pedagogy, and explore new ideas and best practices.

Director Correll made a motion to approve the out of state travel to the NSTA National Conference. Director Sainsbury seconded the motion. Vote was unanimous, motion carried.

We would also like to send staff to the Positive Behavior Interventions/Support (PBIS) Northwest Conference in Portland, OR. All of our schools are implementing Positive Behavior and Intervention Strategies as we promote positive and proactive approaches to student safety and expectations for learning. Attendance at this conference will strengthen and inform the continued development of this work. Director Sainsbury made a motion to approve the out of state travel to the PBIS Northwest Conference. Director Waller seconded the motion. Vote was unanimous, motion carried.

e. Approval of the Transitional Bilingual Instruction Plan (TBID)

Sharon Scellick, Federal Programs and Curriculum Director, reviewed with the board our 2022-23 Transitional Bilingual Instruction Plan (TBID). There are approximately 400 multilingual English learners in Ephrata Schools, making up 15% of our student population. Our goal is to help multilingual learners reach high levels of learning in the academic content areas while they develop English language proficiency. In Ephrata Schools, linguistic and cultural assets are recognized as valuable resources for learning. Through our Multilingual Learner Program, we aim to help our students experience success and have positive outcomes. Director Waller made a motion to approve the 2022-23 Transitional Bilingual Instruction Plan. Director Sainsbury seconded the motion. Vote was unanimous, motion carried.

f. Approve Purchase of Master Schedule Software

Cardonex is patented master schedule builder and staffing tool that will help maximize the utilization of our teaching staff and improve the delivery of student course choice requests. As we expand our offerings at Ephrata High School, building a master schedule that provides for balanced classes and equitable access to electives and required courses becomes more challenging. This software integrates with our student information system, Skyward, and will increase our efficiency as we work to build an optimal master schedule. Currently this work is done by paper and pencil and takes several months to complete. This software can complete

the work in a matter of days rather than months. This will be purchased via a combination of Technology, Professional Learning, CTE, EHS Building Budget, Federal Grant, and District Funds. Director Correll made a motion to approve the purchase of Cardonex Master Schedule Software. Director Sainsbury seconded the motion. Vote was unanimous, motion carried.

6. Non-Action Items

a. 2023-24 Calendar Options

Bryan Johnson reviewed with the Board the calendar options for the 2023/24 school year. PSE, EEA and Admin recently voted on the 2023/24 calendar and Option B received the highest vote count. The board will approve the 2023/24 school calendar at the February regular meeting.

b. First Reading Policy/Procedures

c. Budget Report

Allison Razey, Finance Director, reviewed the December budget report with the Board.

d. January is Board Appreciation Month

January is recognized as Board Appreciation Month. Superintendent Payne publicly thanked our board members for all that they do for our community and the kids of the Ephrata School District.

e. Superintendent Report

1. We as a District have been working on recognizing and acknowledging others who have showed Service, Thankfulness, Love, Honor and Respect to one another. Part of this will include cards that Sarah Morford has created that we will be able to send to those who display one or more of these to someone else. The cards will be available to all district staff to use.
2. Sarah Morford shared with the Board that a recent post of ours on social media has been the most popular to date. The subject of the post was to thank the Prosser School District for coming to our basketball teams' rescue. The Board will be sending one of our new cards to the Prosser School Board to thank them as well.
3. Tim and Aaron Cummings are working on creating a Student Voice - Superintendent Advisory Council. Two students per grade will be selected for this council and will meet regularly with Tim. The first meeting will take place February 3rd.

f. **Legislative Update**

We had several students from Ephrata Middle School attend the meeting so Director Waller gave a brief explanation on how the legislature system works and what our involvement is on bills that are of current interest to school districts. She also shared the website to check on the status of current bills.

7. **Adjournment**

Director Adams adjourned the meeting at 7:25 pm.

Anita Waller, Board Vice President

Timothy A Payne, Secretary to the Board