

# Regular School Board Meeting

357 Alder ST NW  
Ephrata, WA 98823

2/28/2022 06:00 PM

## 1. Executive Session 5:00 - 6:00 pm

1. Property (RCW 42.30.110.b)
2. Personnel (RCW 42.30.110.g)

## 2. Call to Order

**Presenter:** Director Black

## 3. Flag Salute

**Presenter:** Director Black

## 4. Public Comments

## 5. Changes or Additions to the Agenda

1. Remove item 6.a.iv - Termination of Employment
2. Add item 6.a.iii.9 - Resignation of Kaylynn Castillo, effective 2/26/22, accepted 2/28/22
3. Add item 6.a.ii.2 - Hire Patrick Mitchell as EHS Football Coach
4. Add item 6.a.ii.3 - Hire Frances Zuniga 6.5 hr Lifeskills Para at Grant
5. Add item 6.a.ii.4 - Hire Blaine Cochrane, 6.5 hr Night Custodian at Columbia Ridge
6. Add item 6.a.xii - Approve EHS Baseball Fundraiser to their 2022 budget
7. Add item 6.a.xiii - Approve adjustment to EHS 2021/22 MeCHA budget.

## 6. Action Items

### a. Consent Agenda

#### i. Approve Minutes from January 24, 2022

[2022-01-24 Meeting Minutes.pdf](#)

#### ii. Hires

1. Jessica Lewis, Temporary 7.5 hr ECEAP Assistant Para for remainder of 2021/22 school year
2. Patrick Mitchell, EHS Football Coach
3. Frances Zuniga, 6.5 hr Lifeskills Para at Grant
4. Blaine Cochrane, 6.5 hr Night Custodian at Columbia Ridge

#### iii. Superintendent Accepted Resignations/Retirements

1. Kayla Tucker, EHS Assistant Track Coach, effective 1/25/22, accepted 1/25/22
2. Meredith Walker, Music Teacher at Columbia Ridge, effective 8/31/22, accepted 1/26/22
3. PJ Anderson, EMS Head Track Coach, effective 2/4/22, accepted 2/4/22
4. Greg Becker, EMS Assistant Track Coach, effective 2/4/22, accepted 2/4/22
5. Jessica Roman, EMS ELA Teacher, effective end of the 2021/22 school year, accepted 2/7/22
6. Heidi Bazaldua, Columbia Ridge Teacher, effective 8/31/22, accepted 2/8/22
7. Krystal Reddin, Route #16 Bus Driver and Food Service, effective 2/15/22, accepted 2/10/22
8. Samantha Slater, Lifeskills Para at Grant, effective 2/11/22, accepted 2/11/22
9. Kaylynn Castillo, ECEAP Lead Para, effective 2/26/22, accepted 2/28/22

#### iv. Termination of Employment - Removed

**v. Senior Class Fundraiser**

The Senior Executive Board would like to add the Senior Shirt Sales to their budget. For each shirt sold, the Senior Class will receive \$5 back to the Senior Class. Anticipated sale of approximately 120-150 shirts will generate about \$600 to \$750 in profit. Senior class has expenses for the graduation ceremony, senior celebration and senior posters to be displayed through Main street.

Thank you,  
Senior Executive Board  
Rhonda Hagy

**vi. Payroll & Accounts Payable**

1.

FUND	AMOUNT	CHECK NUMBERS	DATE
GF	(\$2,777.21)	165037722	1.21.22
GF	\$160,198.98	165038702-165038774	1.31.22
CP	\$28,984.59	165038775-165038776	1.31.22
ASB	\$4,871.49	165038777-165038785	1.31.22
GF	\$203,152.23	165038786-165038872	2.15.22
CP	\$857,632.96	165038873-165038877	2.15.22
ASB	\$5,591.12	165038878-165038887	2.15.22
Payroll	\$2,634,646.85	165038888-165038913	2.28.22
ASB	\$3,840.86	165038914	2.22.22

**vii. Approve Washington FFA Foundation Grant**

The Washington State Capital Budget for the 2021-2023 biennium issued grants through the Washington FFA Foundation which provides CASE (Curriculum for Agricultural Science Education) equipment that is geared around STEM. The competitive grants are available to teachers who are certified in CASE and teach the different state approved science equivalent classes within their program. This program supports the CTE Agricultural three circle model that consists around leadership development through FFA, career exploration through Supervised Agricultural Experiences and relevant classroom experience.

Liz Graaff, EHS Teacher, was eligible to receive this grant as she is teaching four classes at the high school; Intro to Agriculture, Horticulture, Animal Science and Natural Resources that qualify for the CASE grant. These classes were awarded \$28,000 to purchase more much needed equipment and important technology that will provide industry experiences for the students. Each of these classes were at or over full capacity with eager students who will benefit from this grant. The CASE hands-on curriculum approach is recognized by the state as a need for students to learn science concepts that could potentially lead them to jobs that are within the state's vast agricultural industry.

**viii. Promethean Purchase**

Tech would like to purchase 27 Prometheans for Classrooms, Intervention Rooms and Conference Rooms at Grant Elementary School. Currently, all SPED Classrooms are equipped with Prometheans and this purchase will complete the upgrade for all classrooms at Grant Elementary. See attached quote.

[Promethean Quote.pdf](#)

**ix. Resolution 2021-2022-03 Resolution of Racial Imbalance**

[Resolution 2021-2022-03 Resolution of Racial Imbalance.pdf](#)

**x. Resolution 2021-2022-04 Resolution of Racial Imbalance**

[Resolution 2021-2022-04 Resolution of Racial Imbalance.pdf](#)

**xi. Second Reading Policy/Procedure**

[1400 Meeting Conduct Order of Business and Quorum.pdf](#)

[1400 PR Meeting Conduct Order of Business and Quorum.pdf](#)

**xii. EHS Baseball Fundraiser**

The Ephrata Baseball team would like to add a fundraiser to our 2022 budget. We are hosting a tournament involving five other teams from across the State. We would like to charge each team \$250 to play in this tournament and use the fees as a fundraiser for our program. It would create a total revenue of \$1,250.00. Thank you for considering this addition to our 2022 budget.

Jason Laugen

Head Baseball Coach

Ephrata High School

**xiii. Update to EHS 20/21 MeCHA Budget**

They would like to add 2 fundraisers - Scarf sales and spring sport concessions. These were not included in the budget that was approved in the fall.

**b. Approve EHS CTE Department Design Services with Design West Architects**

**Presenter:** Sarah Vasquez

The Ephrata High School CTE Department is working with Design West Architects to commission an add-service design for remodel of both the Family and Consumer Science kitchen and the Agricultural Welding shop.

1. Design west will provide design services for architectural, mechanical and electrical services that are necessary to modernize the Family and Consumer Sciences kitchen. (\$29,200) This redesign will help the district expand CTE work-integrated learning opportunities by transforming the Family and Consumer Sciences kitchen into a modern learning lab that simulates an industry setting. Ephrata High School was built in the 1980's and has not been modernized to keep up with the transformation of Vocational Home Economics into what it is known for today. In this department, students are engaged in work-based learning opportunities including activities such as catering. The Tiger Tail Café is also a student enterprise tied directly to this program at the high school. Students involved with the Tiger Tail Café are able to run this as a business and make planning and decisions to support FCCLA. By upgrading the equipment and design of the classroom kitchen layout, there will be better use of the space and the creation of a Tiger Tail Café walk up window. Students will also experience a kitchen that is more commercial and have exposure to a three-compartment sink, commercial dishwasher and prep stations that you would see in a restaurant. Right now, the kitchens are compartmentalized and simulate a home kitchen. Through a series of classes including Independent Living, Foods, and Tiger Tail Café students can complete their CTE graduation pathway, earn industry recognized credentials, engage in student leadership and participate in work-based learning opportunities. (see attached Fee Proposal Letter and redesign)

2. Design West will provide design services for architectural and structural services for an enclosed space that currently sits outside of the Agricultural welding shop. (\$5,800) The high school welding shop is also in need of additional space and modernization due to the equipment and enrollment it currently services. Enclosing the outdoor storage space will allow the instructor to purchase a metal pinch roller and other materials. Last year the program was gifted money from Bernie Martin of Four Seasons for this purpose. This storage space will allow future renovations of the shop and allow for more interior instructional space.

(See attached Fee Proposal letter)

Both of these design services will be paid for by CTE funds. The CTE Director has applied for a grant through OSPI to supply equipment for the kitchen remodel (\$150,000). Due to increased enrollment, it is anticipated that costs associated with this work will be covered by the EHS CTE department. After design services and cost estimates are completed, the district will decide on whether to pursue the projects further with work to be completed over the summer.

[Ephrata HS Kitchen Add Service Fee Proposal Letter 12.17.21.pdf](#)

[Ephrata HS Vo Ag Roof Fee Proposal Letter 12.17.21.pdf](#)

**c. Approve Emergency Connectivity Fund Award**

**Presenter:** Sarah Vasquez

The Technology Department applied for funding from Round 2 of the Emergency Connectivity Fund (ECF) and was awarded \$466,662.00 to purchase 170 staff Chromebooks and 1000 student Chromebooks as replacements for current devices that are nearing "end of life." This award will help maintain the District's 1:1 Chromebook Program.

The ECF is a \$7.17 billion program funded by the American Rescue Plan Act of 2021 to help schools and libraries support remote learning. The Program will provide funding to schools and libraries for the reasonable costs of eligible equipment and services that can be provided to students, teachers, and library patrons who lack connected devices, such as laptop or tablet computers, and/or lack broadband access during the pandemic.

[FCDL\\_Ephrata SD\\_ECF222117929.pdf](#)

[TROX Bluum Q#1153983367\\_Lenovo 100e Chromebook 82J70005US and Accessories\\_Qty 1000 \(1\).pdf](#)

[TROX Bluum Q#1153983391\\_Lenovo 500 Chromebook 82JB0001US\\_Qty 170 \(1\).pdf](#)

**d. Approve Purchase of 2 Buses**

**Presenter:** Adam Roduner

[Ephrata CE81 quote SPK124A.pdf](#)

[Ephrata CE81 seat plan.pdf](#)

**e. Approve Design and Development for Grant School**

**Presenter:** Cameron Golightly

**f. Approve 2022/23 School Calendar**

**Presenter:** Dawn Turley

[2022-23 Calendar Options.pdf](#)

**g. Approve 2021/22 School Improvement Plans**

**Presenter:** Building Principals

[EMS 2021-22 SIP.pdf](#)

[2021-22 CR School Improvement Plan.pdf](#)

[2021-22 Parkway School Improvement Plan.pdf](#)

[2021-22 EHS School Improvement Plan.pdf](#)

[2021-22 GRT School Improvement Plan.pdf](#)

**7. Non-Action Items**

**a. Budget Report**

**Presenter:** Debbie Cook

[Jan 2022 Board Report.pdf](#)

**b. Superintendent Report**

**8. Adjournment**

**Presenter:** Director Black